

MINUTES OF BSAACT COMMITTEE MEETING HELD: 26 NOVEMBER 2018 AT BURNS CLUB.

1. **Meeting opened:** 7.45pm

2. **Present:** Dave Spooner (DS), Loraine O'Bryan (LOB), Leigh Condon (LC). **Apologies:** Mark O'Neill

3. **Correspondence:** Letter to Weston Raiders committee was sent stating our position.
LC informed meeting that Weston Raiders had informed him by email that they had been satisfied with our submission, and would transfer their funds to BSAACT in due course.

4. **Finances:** Current balance of the Account stands at \$3662.

5. **Minutes of the previous Meeting:** accepted by DS, seconded by LC, carried.

6. **Business arising:**

a. Tables at CSCC- no report.

b. Draft constitution- after much discussion, and briefing from DS on advice given by his office, it was decided that all committee should look at the ACT draft constitution, determine what if any changes or additions need to be made, and bring those proposals forward, after consulting via email, to the next meeting.

c. Presentation talk held over to (p).

d. Both d and e. dealt with in correspondence.

f. Done

g. Bank accounts now have Mark O'Neill and Leigh Condon as signatories.

h. A 'swipe' type machine was investigated by DS and seemed to be a reasonable cost to enable the simplification of fee collections. DS to come back to the committee with definite costs but in principle the **committee agreed for DS to proceed with leasing arrangements.**

i. The 2 Annual returns have been prepared but need to be signed by the President but a late fee will be charged for the 2016-17 late submission.

j. NO report.

k. Registered office is now 36 Wolstenholme St Chisholm, ACT.

l. There has been no evidence of a "members' register" in any material handed over at change of committee. In order to get a more detailed register established that has at least 2 contact points for every member, LOB suggested that at the Registration day for all continuing members and whenever thereafter a new

person joins the Association, a full Membership Application Form is to be completed and given to the Secretary or representative for collection and storage. **Motion put and agreed**

m. LC continues to inform members as and when he can, of new fee structures.

n. LC presented the results of a request put out to billiards players to ask their preferences between 2 proposals; as the preferences were evenly divided, it was decided to go with putting one on for the Autumn short season, and the other in the Spring. **Agreed and carried**

o. No report.

p. and q. the Presentation event and Captains' meeting and Registration Day are to be incorporated in the same day. It was suggested that the registrations are taken from 5pm., the presentation goes from 6-7, and the captains' meeting goes from 7pm onwards. Food provided for the presentation will be 'finger food' and no drinks will be provided. The whole day will be at the Southern Cross Club (CSCC), and they will be approached by LC and LOB for the arrangements. LC and DS have compiled a list of players to be awarded trophies, and LOB and LC are to investigate costs and alternatives to report to the next meeting.

r. No action at this stage.

s. Committee Meeting dates to be decided at the next meeting.

t. Calendar of Events to be discussed and approved at the next meeting.

7. **Other Business:**

i. LOB will approach CSCC to present to their management an outline of BSAACT's schedule for the coming year so they are aware of our commitment to the sport through our Mission statement and what we hope they (CSCC) might do to assist us in those endeavours.

ii. LOB suggested a plastic cover that could be given to members to hold their membership cards in.

After much discussion it was suggested that there was no longer a need to have membership cards issued at all. **A proposal by DS to cease issuing membership cards was seconded by LOB and accepted by all.**

iii. With very little (2 calls) activity on the Association's phone this year it was put by LC that holding on to the

phone doesn't justify the cost of the carrier fee. BSAACT has email, website, and at least 2 committee contacts. **The decision to dis-engage from the carrier Vaya was put by LC, seconded by DS , and carried.** LC to ask Bob Fraser to help him in getting the contract cancelled.

There being no further business the Meeting closed at 9.03pm. Next meeting at **SX at 7.30pm 10 December.**