

## BSAACT COMMITTEE MEETING MINUTES

20 November 2019

CSCC - Woden - Reading Room

1. **Meeting opened:** 7.01 pm
2. **Present:** Loraine O'Bryan, Nick Payne, Shreyas Kumar, Leigh Condon, Fred Buckley and Pat Wadsworth.
3. **Apologies:** Mark O'Neill
4. **Minutes of the previous meeting:** The minutes of the previous committee meeting (16/10/19) were accepted and moved by Leigh Condon and seconded by Nick Payne - **carried**.
5. **Correspondence:** Correspondence since the last meeting was presented by the President to the committee as follows:  
Correspondence Out:
  - 1) Thank you letter to Russell Wilson at Maddocks
  - 2) Invitation to the Association's Life Member
  - 3) Email to ABSC**Correspondence In:**
  - 1) Invoice from CSCC for catering for 5.12.2019Moved: Leigh Condon and seconded Nick Payne that the correspondence be accepted as tabled - **carried**:  
Loraine O'Bryan read to the committee her recent email to the ABSC. There was a brief discussion in relation to the lack of support from the ABSC and the matter would be placed on the agenda for the January meeting.
6. **Financial Report:**
  1. Leigh Condon, A/g Treasurer (until the recent AGM) informed the meeting that there was a balance of \$3,374.00 in BSAACT's Working A/c and \$6,906.00 in the Development Fund A/c and handed over the latest Bank Statements to the Treasurer -Shreyas Kumar. Pat Wadsworth moved that the financial update given by Leigh Condon be accepted, seconded Shreyas Kumar - **carried**.
  2. There was a brief discussion in relation to the requirement for a budget to be drafted and brought to committee for the coming year. Loraine O'Bryan requested that provision for a new computer for the Association be included in the budget.
  3. Leigh Condon informed the meeting that there had been a large amount expended on updating perpetual trophies during 2019 and that these trophies would last for 25 years. He also requested payment be approved for the remaining trophies for the Presentation Night of \$1,404 and this was moved by Pat Wadsworth and seconded by Nick Payne - **carried**.
  4. The meeting decided that besides the Treasurer, both Nick Payne and Leigh Condon be signatories for the Association at the St George Bank.
  5. Leigh Condon undertook to email all members regarding the changed membership fee and bundles for 2020 as well as a reminder about the Presentation night.
7. **Competition Director's Report:** Leigh Condon presented his report to Committee and Shreyas Kumar moved the report be accepted, seconded Pat Wadsworth - **carried**.
8. **Business Arising:**
  - I. **Grants:** Applications for 2 ACT Government Grants had been prepared and lodged by Loraine O'Bryan and Leigh Condon to assist towards operational costs and equipment costs for the establishment of snooker programs for ACT youth in 2020. Outcome should be know early New Year.
  - II. **Presentation night:** Reimbursement of \$118.00 expended in the purchase of Lucy Door prizes for the Presentation night was requested by Loraine O'Bryan. Leigh Condon moved that the amount of \$118.00 be reimbursed, seconded by Pat Wadsworth - **carried**.
  - III. Loraine O'Bryan requested authorization from the committee to order 1 or 2 more platters of food depending on the final number of members attending the Presentation Night. Leigh Condon moved that Loraine be authorized to adjust the catering accordingly, seconded by Pat Wadsworth - **carried**.
  - IV. Fred Buckley offered to undertake the photography for the Association's Presentation night.

- V. Nick Payne had contacted David Spooner and offered to assist with the website during the period that David is not available in 2020.
- VI. Fred Buckley offered to pick up the Association's printer and take it to David Spooner for a maintenance check.
- VII. Purchase of computer/phone for the Association was briefly discussed and would be included on the January meeting agenda.

9. **Other Business:**

- I. Proposal: That a financial member from every BSAACT team be appointed to attend monthly committee meetings of the Association with teams that support the committee by having a member attend and participate, to receive one point. After a brief discussion It was decided that Leigh Condon **bring an amendment of the Competition Rules to the next meeting.**
- II. Committee Approval of 2020 BSAACT Calendar of Events was not sought as Leigh Condon wanted to take a draft copy to the Presentation Night to receive feedback from members and would **present it again at the 29 January 2020 meeting.**
- III. Australian Billiards and Snooker Council AGM Report. Mark O'Neill (BSAACT's representative) had been requested by Loraine O'Bryan to provide a written report to our committee meeting but no report had been received.
- IV. Storage for Association's trophies, equipment etc. was discussed and Loraine O'Bryan would **investigate the storage size needed and costs and bring to the 29/1/2020 committee meeting.**
- V. Leigh Condon made a request for the Association to purchase 20 rule books. Nick Payne moved that the rule books be purchased, seconded Fred Buckley - **carried.**
- VI. Use of Development Fund to purchase equipment for clinics for youths 12-16 years was discussed. Nick Payne moved that funds for this purpose could be used regardless of whether a grant was forthcoming, seconded Fred Buckley - **carried.**
- VII. Assistance regarding publicity strategies for the Association was briefly discussed and it was agreed by all present that guidelines would need to be developed. Loraine O'Bryan with Pat Wadsworth's assistance would investigate and **report back to the 29/01/20 committee meeting.**
- VIII. Annual Return to Regulatory Services had been completed by Loraine O'Bryan but was awaiting Mark O'Neill's signature before it could be lodged. The Change of Rules or Objects an Association in relation to our new Constitution had been completed by Loraine O'Bryan and lodged on 19/11/2019.

10. **Any Other Business:**

- a) A copy of the invoice template used by Leigh Condon would be forwarded to Shreyas Kumar.
- b) The issue of members who may be experiencing financial hardship (student, pensioner or someone losing their job) was briefly discussed. The meeting was informed that the Association already had an agreement in place and that particulars of any member who declares that they are experiencing hardship **must be kept in strict confidence** with only the Treasurer and Secretary and or President having knowledge. Loraine O'Bryan would bring **a copy of the agreement to the next meeting.**
- c) The situation at the CSCC during our meeting was unacceptable due to the noise and most the of committee found it difficult to hear what was being discussed. Fred Buckley kindly offered for the committee to meet at his residence in Rivett, however, he would be away for 29/01/20.

11. **Next meeting:** 7 pm 29/01/20 - **VENUE TO BE ADVISED.**

12. **Meeting closed:** 8.46

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