

BSAACT COMMITTEE MEETING MINUTES

17 June 2020

Chisholm

1. Meeting opened at 7.05 pm

2. **Present:** Loraine O'Bryan, Nick Payne, Shreyas Kumar (by phone) Leigh Condon and Fred Buckley

3. **Apologies:** Mark O'Neill and Pat Wadsworth

4. **Minutes of 17 June 2020** were accepted. **Moved** - Leigh Condon and **Seconded** - Nick Payne. **Carried.**

5. Loraine O'Bryan tabled correspondence received since the last meeting. Emails received from the ABSC in relation to procedures for Covid-19 and directives for Referees as well as emails from both CSCC Jamison/Woden saying Snooker Rooms still closed. ST. George Bank confirmed change to access to accounts in writing. **Moved:** Nick Payne and **Seconded** Shreyas Kumar. **Carried**

6. Treasurer's Report: Presented by Shreyas Kumar. See attached copy. Reimbursements had been made to members who nominated to receive a refund of their competition fees. The Treasurer also presented a draft of the Association's Budget for 20/21 for comment. Following discussion the Treasurer indicated he would present a final budget at the July meeting. **Moved:** Fred Buckley and **Seconded** Nick Payne. **Carried**

7. Business Arising:

- Donation of Equipment: Loraine O'Bryan expressed her appreciation for the donation to the Association of 2 laptop computers and some sundry equipment by Pat Wadsworth.
- Closure of PO Box - Loraine to send receipt to Shreyas Kumar and follow up with Australia Post the refund due.
- Member Protection Policy approved at the last meeting had been placed on website.
- Request to Clubs to have BSAACT included on their Facebook page would be delayed as all the Clubs are currently busy with implementing changes due to the Covid-19 situation. Discuss further post Covid-19.
- Covid-19 Grant purchases were discussed and the purchased items shown to members attending the meeting. Loraine O'Bryan requested approval for reimbursement of \$745.62 which also included the Microsoft 365 Package. **Moved** - Fred Buckley, **seconded** - Nick Payne that \$745.62 be reimbursed to Loraine O'Bryan.
- The Development Grant purpose was explained to the committee. Expenditure relating to the Grant was discussed. The grant was for the purchase of equipment including 3 transportable tables as per the September 2019 quote from TRS Sports and equipment from CL Sports to be used specifically for Junior Development. \$809 has been expended on the equipment provided by CL&Sports. However, the tables are yet to be purchased.
- The Digital Grant outcome at the time of our meeting had not been announced.
- Draft Child Safe Protection Policy to be presented at the July or August meeting depending on the time it takes to finalize the draft.

8. Other Business

- I. Resumption of Play would resume when Clubs indicate that we can use the Snooker Tables.

- II. The issue of Waiver/Declaration for members to sign acknowledging that participation in BSAACT Billiard and Snooker Competitions was at players' own risk was discussed. This matter would be referred to Eneas Sokolowski for advice.
- III. Discussion took place in relation to identifying a member to monitor and replenish necessary supplies. Home captains to be responsible to inform the designated person of any requirements for resupply. It was suggested Pat Wadsworth be approached to assist with this task and Loraine O'Bryan agreed to contact Pat in relation to this matter.
- IV. Purchase of extra equipment was discussed and it was agreed to accept the quote for equipment from CL& Sports of \$1221. This equipment is to ensure all tables have adequate accessories to satisfy Covid-19 requirements in relation to not sharing of equipment. Moved - Leigh Condon that the purchase of extra equipment be agreed, Seconded - Nick Payne. **Carried**
- V. Brief discussion in relation to storage of our equipment at the Clubs took place and this issue would be taken up with the relevant Club Managers. The matter of the ironing of all tables before each match was discussed and it was agreed that a number of members would need to be properly trained to undertake this task. Leigh Condon agreed to convene a training session to demonstrate the correct ironing method.
- VI. All new equipment would need to be clearly marked and noted on the Association Register of Assets/Equipment. Pat Wadsworth would be approached to assist with this task.
- VII. Loraine O'Bryan raised the need to have a formal Inventory of BSAACT's Assets/Equipment and a brief discussion ensued. The issue of insurance was raised.
- VIII. BSAACT's Strategic Plan was raised in relation to whether Child Protection should be included. Loraine O'Bryan would discuss this with Eneas Sokolowski.

Any Other Business: Raj Das raised the issue of players using the tables during the day and what measures will be put in place to reduce the risk of contamination. It was agreed by those present that our Association has no control of use of the tables outside of our competition times. Players need to follow the directions of the Clubs in relation to their safety measures.

A brief discussion took place regarding ACT Sport and Recreation Grants that were now available for BSAACT to lodge an application/s. It was generally agreed that Loraine O'Bryan could apply on behalf of the Association for grants currently being advertised.

Next Meeting: 15 July 2020 to be held at Chisholm

There being no other business the meeting closed at 8.50 pm